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## Professional Services and Wrap/Flex Funds

Each fiscal year a limited amount of funding is available to meet the health and safety needs of individuals with an Intellectual Disability or Autism:

<u>Professional Services Funds</u>: Funds utilized to purchase services from an approved vendor (i.e. eye exam) <u>Wrap/Flex Funds</u>: Funds utilized to purchase goods or commodities from an approved vendor (i.e. eye glasses).

The following criteria must be met prior to submitting a request for funding:

- 1. The need must be identified in the Person Centered Plan (PCP) or other supporting documents.
- 2. The funds must be used to mitigate a clearly identified health or safety concern.
- 3. Other sources of funding must be explored and efforts to secure other funding documented.
- 4. The Case Manager must submit the request for funding using the Professional Services Request Form, along with supporting documentation and original bill.
- 5. Funds can be distributed only to <u>approved vendors</u>. Community Case Managers may contact their Liaison to get a copy of the most recent list of approved vendors.

Requests for funding must be made by the individual/ or guardian (if applicable) and submitted to the Office of Aging and Disability Services- Developmental Services (OADS- DS) Program Administrator or Designee.

Funding is approved on a case-by-case basis and is dependent on available funds.